

JINDAL FIRST GRADE COLLEGE FOR WOMEN



EXAMINATION COMMITTEE

ANNUAL REPORT

2018-19



EXAMINATION COMMITTEE ODD SEMESTER 2018-19

Meetings were held on 13/07/2018, 03/09/2018, 09/10/2018 20/11/2018 and 22/11/2018 to discuss about the dates, timings, rules and regulations of internals, preparatory examination and final examination.

1. 13/07/2018– Meeting was held to discuss about the 1st Internal, conducted from 06/08/2018 to 09/08/2018. The following points were discussed and implemented.

- Internals for 30 marks. (Writing exam for 25 marks and 05 marks for assignments, seminars and attendance.)
- Test should be written in ruled answer sheets.
- Question paper submission to committee from subject teachers.
- Test conducted in respective classes.
- Absentee’s record.
- Question paper maintenance.
- Maintenance of Consolidated marks statement..

I INTERNALS EXAMINATION TIME TABLE (B.COM)						
DATE	I B.COM		II B.COM		III B.COM	
	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
06/08/2018	FA	K/H	FM	ENG	AA/IFM	EDP
07/08/2018	MSM	ENG	CA	K/H	GST/GST	IFRS
08/08/2018	IFS	MATH/CA	BE	QABD	CM	IT
09/08/2018	-	-	PRCC	-	-	-

I INTERNALS EXAMINATION TIME TABLE (BBA)						
DATE	I BBA		II BBA		III BBA	
	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
06/08/2018	FA	K/H	BR	SSB	IM	MA
07/08/2018	MP	ENG	CA	K/H	EM	CAB
08/08/2018	BOE	QMB	BE	CE	AFM/SHRM	FMS/EWSS



09/08/2018			HRM			
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I INTERNALS EXAMINATION TIME TABLE (B.SC)						
	I B.SC		II B.SC		III B.SC	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
06/08/2018	MATHS	K/H	PHYSICS	ENG	CHEMI V	CHEMI VI
07/08/2018	PHYSICS	ENG	CHEMI	K/H	MATHS V	MATHS VI
08/08/2018	CHEMISTRY	EPH	MATHS	-	PHY VI	-

I INTERNALS EXAMINATION TIME TABLE (BCA)						
	I BCA		II BCA		III BCA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
06/08/2018	DM	K/H	OS	ENG	DCCN	JAVA
07/08/2018	C	ENG	FA&M	K/H	COA	SE
08/08/2018	DE	-	C++	-	MP	-

2. 03/09/2018 - Meeting was held at 3.30 PM in IQAC to discuss about the 2nd Internal, conducted

From 22/09/2018 to 26/09/2018.

- Internals for 30 marks. (Writing exam for 25 marks and 05 marks for assignments, seminars and attendance.)
- Test should be written in ruled answer sheets.
- Question paper submission to committee from subject teachers.
- Test conducted in respective classes.
- Absentee's record.
- Question paper maintenance.
- Maintenance of Consolidated marks statement.



II INTERNALS EXAMINATION TIME TABLE (B.COM)						
	I B.COM		II B.COM		III B.COM	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
22/09/2018	FA	K/H	FM	ENG	AA/IFM	EDP
24/09/2018	MSM	ENG	CA	K/H	GST/GST	IFRS
25/09/2018	IFS	MATH/CA	BE	QABD	CM	IT
26/09/2018	-	-	PRCC	-	-	-

II INTERNALS EXAMINATION TIME TABLE (BBA)						
	I BBA		II BBA		III BBA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
22/09/2018	FA	K/H	BR	SSB	IM	MA
24/09/2018	MP	ENG	CA	K/H	EM	CAB
25/09/2018	BOE	QMB	BE	CE	AFM/SHRM	FMS/EWSS
26/09/2018			HRM			

II INTERNALS EXAMINATION TIME TABLE (B.SC)						
	I B.SC		II B.SC		III B.SC	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
22/09/2018	CHEMI	K/H	MATHS	ENG	PHY V	PHY VI
24/09/2018	PHY	ENG	CHEM	K/H	MATHS V	MATHS VI
25/09/2018	MATHS	-	PHY	-	CHEMI V	CHEMI VI

II INTERNALS EXAMINATION TIME TABLE (BCA)						
	I BCA		II BCA		III BCA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30	9.30 TO 11.00	12.00 TO 1.30
22/09/2018	C	K/H	C++	ENG	MP	DCCN
24/09/2018	DE	ENG	OS	K/H	SE	JAVA
25/09/2018	DM		FA&M		COA	



3. 09/10/2018 - Meeting was held at 3.30 PM in IQAC to discuss about the Preparatory Examination conducted from 05/11/2018 to 16/11/2018.

- Preparatory for 70 marks
- Question paper submission to committee from subject teachers.
- Preparatory examination was conducted like final examination.
- Question paper maintenance.

PREPARATORY EXAMINATION TIME TABLE

Date	I year		II year		III year	
	B.COM	BBA	B.COM	BBA	B.COM	BBA
09/11/2018	ENG	ENG	ENG	SSB	IT	EM
10/11/2018	FA	FA	CA	CA	IFRS	MA
12/11/2018	IFS	BOE	BE	BE	CM	CAB
13/11/2018	MSM	MP	FM	BR	EDP	IM
14/11/2018	MATH/CA	QMB I	QABD	CE	GST/GST	AFM/SHRM
15/11/2018	K/H	K/H	K/H	K/H	AA/IFM	FMS/EWSS
16/11/2018			PRCC	HRM		

PREPARATORY EXAMINATION TIME TABLE

Date	I year		II year		III year	
	B.SC	BCA	B.SC	BCA	B.SC	BCA
05/11/2018	-	K/H	-	-	-	-
09/11/2018	ENG	ENG	ENG	ENG	CHE V	MP
10/11/2018	MATHS	DN	PHY	K/H	CHE VI	COA
12/11/2018	CHEMI	DE	K/H	C++	PHY V	DCCN
13/11/2018	K/H	C	MATHS	OS	PHY VI	SE
14/11/2018	PHY	-	CHEMI	FA&M	MATH V	JAVA
15/11/2018	-	-	-	-	MATH VI	-

4. 20/11/2018 – This meeting was held at 2.30 PM in IQAC, exclusively for the members of examination committee regarding the assignment of roles and responsibilities to the members.



Principal has assigned the following responsibilities to conduct the UG semester examination which will be held from 24/11/2018 to 24/12/2018.

- Dr. C. Sevithaya – Chief Superintendent
- Mr. Nagappa S Angadi – Deputy Superintendent
- Mr. Xavier P – Question paper custodian
- Mr. Srinivas P R – Answer paper custodian
- Mrs.Yashaswini – Sitting Squad(External)
- Mrs. Latha – Computer operator
- Mrs. Kodhai P – FDA
- Mrs. Smitha – SDA
- Mrs.Shobha – Office superintendent
- Mrs.Sunitha – Clerk/Typist

22/11/2018 – The staff meeting was held at 12.00 PM in IQAC, where the rules and regulations of the Nov/Dec 2018 examination were briefed to all the faculty members.

Conclusion

2 internals for 30 marks and 1 preparatory for 70 marks and semester examination were smoothly conducted for all the courses as per guidelines of Bangalore University.

EXAMINATION COMMITTEE EVEN SEMESTER 2018-19

Meetings were held on 10/03/2019, 20/04/2019, 04/05/2019 and 22/05/2019 to discuss about the dates, timings, rules and regulations of internals, preparatory examination and final examination.

10/03/2019 – Meeting was held to discuss about the 1st Internal, conducted from 13/03/2019 to 18/03/2019. The following points were discussed and implemented.



- Internals for 30 marks.
- Test should be written in ruled answer sheets.
- Question paper submission to committee from subject teachers.
- Absentee's record.
- Question paper maintenance by examination secretary.

I INTERNALS EXAMINATION TIME TABLE (B.COM)						
	I B.COM		II B.COM		III B.COM	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
12/03/2019	AFA	K/H	ACA	K/H	BT/PM	CM/IAA
	2.30-3.30PM		2.30-3.30PM		2.30-3.30PM	
13/03/2019	QABD		CA		MA	
14/03/2019	ENG		ENG		PPA	
15/03/2019	RM		SCM		IT	
16/03/2019	BLO		EBA		BR	
18/03/2019			PEM			
I INTERNALS EXAMINATION TIME TABLE (BBA)						
	I BBA		II BBA		III BBA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
12/03/2019	FA	K/H	SM	K/H	IF/CM	SCM/OCD
	2.30-3.30PM		2.30-3.30PM		2.30-3.30PM	
13/03/2019	QMB		CA		IB	
14/03/2019	ENG		BRM		IT	
15/03/2019	OB		FM		EB	
16/03/2019	POM		MM		SM	
18/03/2019			BRO			
I INTERNALS EXAMINATION TIME TABLE (B.Sc)						
	I B.Sc		II B.Sc		III B.Sc	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
12/03/2019	PHY	K/H	CHE	K/H	MAT-7	MAT-8
	2.30-3.30PM		2.30-3.30PM		2.30-3.30PM	
13/03/2019	CHE		MAT		PHY-7	



14/03/2019	MAT		ENG		PHY-8	
15/03/2019	ENG		PHY		CHE-7	
16/03/2019					CHE-8	
I INTERNALS EXAMINATION TIME TABLE (BCA)						
DATE	I BCA	II BCA	III BCA			
	2.00-3.30PM	2.00-3.30PM	2.00-3.30PM			
13/03/2019	DBMS	VP	CNS			
14/03/2019	K/H	ENG	SP			
15/03/2019	ENG	UNIX	TOC			
16/03/2019	DS	K/H	WP			
18/03/2019	NASM	OR				

2. 20/04/2019 - Meeting was held at 3.30 PM in IQAC to discuss about the 2nd Internal, conducted from 22/04/2019 to 25/04/2019.

- Internals for 30 marks.
- Test should be written in ruled answer sheets.
- Question paper submission to committee from subject teachers.
- Absentee's record.
- Question paper maintenance by examination secretary.

II INTERNALS EXAMINATION TIME TABLE (B.COM)						
	I B.COM		II B.COM		III B.COM	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
22/04/2019	AFA	K/H	ACA	K/H	BT/PM	CM/IAA
23/04/2019	QABD	ENG	CA	ENG	MA	PPA
24/04/2019	RM	BLO	SCM	EBA	IT	BR
25/04/2019			PEM			

II INTERNALS EXAMINATION TIME TABLE (BBA)						
	I BBA		II BBA		III BBA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
22/04/2019	FA	K/H	SM	K/H	IF/CM	SCM/OCD



23/04/2019	QMB	ENG	CA	BRM	IB	IT
24/04/2019	OB	POM	FM	MM	EB	SM
25/04/2019			BRO			

II INTERNALS EXAMINATION TIME TABLE (B.SC)						
	I B.SC		II B.SC		III B.SC	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
22/04/2019	MAT	K/H	PHY	ENG	CHE-7	CHE-8
23/04/2019	CHE	ENG	MAT	K/H	PHY-7	PHY-8
24/04/2019	PHY		CHE		MAT-7	MAT-8

II INTERNALS EXAMINATION TIME TABLE (BCA)						
	I BCA		II BCA		III BCA	
DATE	SESSION I	SESSION 2	SESSION I	SESSION 2	SESSION I	SESSION 2
	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00	9.15 TO 10.45	11.30 TO 1.00
22/04/2019	NASM	K/H	VP	ENG	WP	CNS
23/04/2019	DS	ENG	OR	K/H	TOC	SP
24/04/2019	DBMS		UNIX			

3. 04/05/2019 - Meeting was held at 3.30 PM in IQAC to discuss about the Preparatory Examination conducted from 08/05/2019 to 18/05/2019.

- Preparatory for 70 marks
- Question paper submission to committee from subject teachers.
- Preparatory examination was conducted like final examination.
- Question paper maintenance.

PREPARATORY EXAMINATION TIME TABLE

Date	I year		II year		III year	
	B.COM	BBA	B.COM	BBA	B.COM	BBA
	9.30-12.30PM	9.30-12.30PM	9.30-12.30PM	9.30-12.30PM	9.30-12.30PM	9.30-12.30PM
09/11/2019	ENG	ENG	ENG	SSB	IT	EM



10/11/2019	FA	FA	CA	CA	IFRS	MA
12/11/2019	IFS	BOE	BE	BE	CM	CAB
13/11/2019	MSM	MP	FM	BR	EDP	IM
14/11/2019	MATH/CA	QMB I	QABD	CE	GST/GST	AFM/SHRM
15/11/2019	K/H	K/H	K/H	K/H	AA/IFM	FMS/EWSS
16/11/2019			PRCC	HRM		

PREPARATORY EXAMINATION TIME TABLE

Date	I year	II year	III year
	BCA	BCA	BCA
	9.30-12.30PM	9.30-12.30PM	9.30-12.30PM
15/05/2019	DS	OR	TOC
16/05/2019	NASM	VP	CNS
17/05/2019	DBMS	UNIX	WP
18/05/2019			SP

4. 22/05/2019 – This meeting was held at 2.30 PM in IQAC, exclusively for the members of examination committee regarding the assignment of roles and responsibilities to the members.

Principal has assigned the following responsibilities to conduct the UG semester examination which will be held from 27/05/2019 to 22/06/2019.

- Dr. C. Sevithaya – Chief Superintendent
- Mr. Nagappa S Angadi – Deputy Superintendent
- Mr. Xavier P – Question paper custodian
- Mr. Srinivas P R – Answer paper custodian
- Mrs. Yashaswini – Sitting Squad(External)
- Mrs. Latha – Computer operator
- Mrs. Kodhai P – FDA
- Mrs. Smitha – SDA
- Mrs. Shobha – Office superintendent
- Mrs. Sunitha – Clerk/Typist
- Mrs. Shashikala.G – Sit-in-squad(external)



22/05/2019 – The staff meeting was held at 12.00 PM in IQAC, where the rules and regulations of the May/June 2019 examination were briefed to all the faculty members.

Conclusion

2 internals for 30 marks and 1 preparatory for 70 marks and semester examination were smoothly conducted for all the courses as per guidelines of Bangalore University.

